



TIME: Up to 45 minutes (for a shorter meeting, share [The Responsive Classroom Approach overview](#) prior to the meeting and expect all to read it before the meeting).

Participant Grouping: Sitting at tables (4–8 per table)

Learning Goals

Participants will be able to:

- Identify key characteristics of the *Responsive Classroom* approach.
- Connect the *Responsive Classroom* approach to the school's mission and professional learning goals.
- Share concepts about *Responsive Classroom* implementation that excite them as well as questions and concerns.

Preparation

- Make copies of [The Responsive Classroom Approach overview](#) and two graphic organizers (overview can be shared electronically).
- Display [PowerPoint of Responsive Classroom Introduction Staff Meeting](#).
- Preview the [Responsive Classroom website](#) to be ready to share

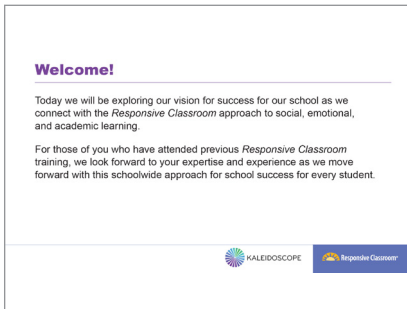
Materials to Be Used

- [The Responsive Classroom Approach overview](#)
- Copies of graphic organizers 4-2-1 and Quick Text Analysis, one for each staff member
- If reading the overview electronically, devices for each staff member
- Sticky notes
- Pens or pencils

Presenter's Choice

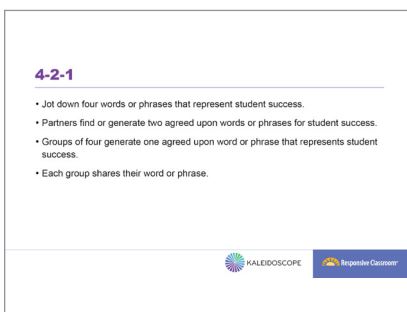
- Share [The Responsive Classroom Approach overview](#) electronically or make copies.
- *The Responsive Classroom Approach* overview can be shared prior to the staff meeting for individual reading and a shorter meeting.

Opening (<10 minutes)



1. **Display PPT—Welcome.** As staff enter, welcome them to the *Responsive Classroom* Introduction staff meeting.

- Tell staff they will learn about the *Responsive Classroom* approach and how the approach connects to the vision and mission of the school.
- If staff have attended previous *Responsive Classroom* training, encourage their various levels of knowledge to add to the discussions in today's meeting.
- Share that *Responsive Classroom* is designed to build success for every student.



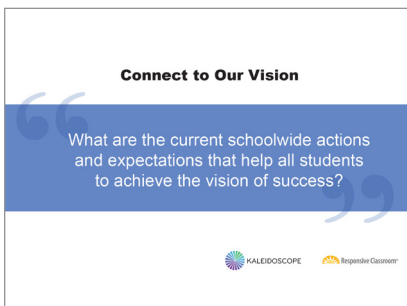
2. **Display PPT—4-2-1** and give directions for staff to generate ideas of student success.

- Tell staff to individually write down **four** words or short phrases in the top section that come to mind when they think of student success (allow 1–2 minutes to jot these down).
- Ask staff to greet one person and then share their list. Partners will find **two** words or short phrases they can agree on that share their idea of success (either from their lists or new ideas after sharing). Allow 2 minutes to jot these down in the middle section.
- Tell pairs at each table to share their two words or short phrases with the table group. They will narrow down to **one** agreed upon word or short phrase for the table. Allow 2 minutes to jot this down in the bottom section.

3. Direct each table to share their one success word or phrase.

4. Tell staff they will learn how the *Responsive Classroom* approach connects with their shared visions of success and the school goals.

Body (<25 minutes)




1. **Display PPT—Connect to Vision** and connect the *Responsive Classroom* approach to the vision of the school.

- Share the current school vision with staff.
- Tell staff to think about what current schoolwide actions are in place that help all students reach the success that was brainstormed and how they help to achieve the school vision. Ask staff members to discuss those actions at the table.

- Explain to staff that the *Responsive Classroom* approach builds upon current success and provides training for both academic and social-emotional learning so that all students can reach high levels of success.

Quick Text Analysis

- Read *The Responsive Classroom Approach*.
- Write down a sentence, a phrase, and a word from the text that resonate with you.
- Jot down any questions on a sticky note.



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2. **Display PPT—Quick Text Analysis** and tell staff they will be reading *The Responsive Classroom Approach* overview.

- Ask staff to look for ways that *Responsive Classroom* connects with current approaches and strategies to achieve success for all students.
- Direct staff to read the overview and then complete the Quick Text Analysis graphic organizer (< 7 minutes).
- Tell them to write any questions that arise during the reading on a sticky note.

Table Group Share

- Share sentences – “What did you notice?”
- Share phrases – “How do the phrases connect with our vision for success?”
- Share words – “How would incorporating an approach focused on these words impact learning in our school?”

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3. **Display PPT—Table Share** (<15 minutes) and give directions as follows:

- Create groups of 4 to share notes from the overview.
- Direct group members to take turns sharing their **sentence** with their small group. Ask what they have noticed about the sentences, and allow four minutes for small groups to discuss their responses.
- Tell group members to take turns sharing their **phrase** with the small group. Ask how the phrases connect with the collective vision of success that was shared earlier.
- Direct group members to take turns sharing their **word** with the small group. Ask how incorporating an approach that connects with these words can impact learning in their classroom and school.
- Ask each group to share one takeaway from their reading and discussions.

Closing (<10 minutes)

Next Steps

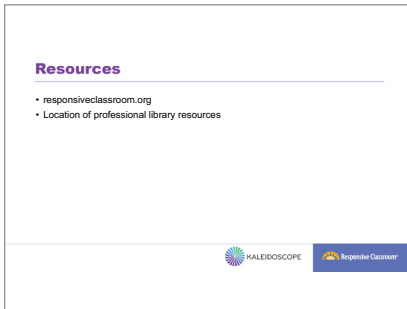
- Responsive Classroom training – dates, location
- Training for specialists and support staff if different from above:

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1. **Display PPT—Next Steps** and connect the *Responsive Classroom* approach to the vision of success for the school.

- Ask table groups to discuss how *Responsive Classroom* actions or characteristics will support their own success vision (< 2minutes).
- Share the professional development steps that are planned for schoolwide implementation of *Responsive Classroom*.
- Tell staff to write down or circle one thing they are interested or excited to learn about the *Responsive Classroom* approach on the Quick Text Analysis graphic organizer.

- Answer questions or wonderings that staff have written on the sticky notes. If time is limited, collect sticky notes and share a plan to respond to the questions in another format (email, memo, follow-up meeting, etc.).
- Collect the 4-2-1 and Quick Text Analysis graphic organizers and sticky notes to review patterns of questions, connections, and areas needing clarification.



2. **Display PPT—Resources** and introduce the following:

- Briefly show the *Responsive Classroom* website and highlight areas where there are articles and resources.
- Share that the school will be adding many of the *Responsive Classroom* books to the professional library after the summer course.

3. **Closing and Questions** – Bring the staff meeting to a close as follows:

- Ask for questions or create a system to collect and respond to questions after the meeting.

4-2-1

4 – List four words or short phrases that come to mind when you think of student success

2 – After sharing with a partner, list two agreed upon words or short phrases

1 – After sharing with the table group, list one agreed upon word or short phrase

Quick Text Analysis

After reading *The Responsive Classroom Approach* overview, note the following:

Sentence – What is one sentence that connected with you from the text?

Phrase – What is one phrase that resonated with you?

Word – What is one word that resonated with you?

What interests you or excites you about the *Responsive Classroom* approach?